

JOB TITLE DISABILITY SUPPORT WORKER

REPORTS TO HOUSE MANAGER

POSITION DESCRIPTION

Position purpose The Disability Support Worker will provide individual support to people with disability, using a flexible, responsive, and individualised approach to assist participants to meet their individual and articulated goals.

- Main tasks**
- Provide support to patients with physical and/or intellectual disabilities
 - Understand and provide appropriate care to patients with low needs to patients with high needs who demonstrate a range of challenging behaviors
 - Assisting with activities relating to daily living, community support, and empowerment
 - Work under general guidance from the personal seeking support, and their family, within clearly defined guidelines

The above list is not exhaustive, and the role may change to meet the overall objectives of the company.

- Other Duties**
- Fulfil other duties as required by management and other department personnel as requested/required

- Required qualities**
- Professional approach
 - Ability to work under pressure
 - Organisational and time management skills
 - Excellent attention to detail

- Desired competencies**
- Analytical thinking
 - Initiative
 - Tenacity
 - Strategic thinking
 - Positive approach to change

PERSON SPECIFICATION

- Qualifications**
- Current CPR (issues)
 - Current First Aid certification
 - Certificate III or IV in Disabilities (Desirable)

- Experience**
- Previous employment experience in the disability/community services sector (Desirable)

Skills & competencies

- **Customer service focused:** committed to providing exceptional customer service across all channels – written, phone and face to face
- **Communication:** the ability to communicate clearly and concisely, varying communication style depending upon the audience
- **Attention to detail:** excellent attention to detail and written skills when communicating with others, both internally and externally
- **Teamwork:** willingness to assist and support others as required and get on with team members
- **Time management/organisation:** accomplish objectives effectively within time frame given, and carry out administrative duties within portfolio in an efficient and timely manner

Personal attributes

- Professional approach (essential)
- Confident manner (essential)
- Positive approach to change (essential)

Other

- Current & Valid Drivers Licence (essential)
- Current CTP Car Insurance
- NDIS Worker Screening Check
- National Police Check

This job description serves to illustrate the scope and responsibilities of the post and is not intended to be an exhaustive list of duties. You will be expected to perform other job-related tasks requested by management and as necessitated by the development of this role and the development of the business.